



MICHAEL NEALEIGH
Mayor

ROBERT WILSON
Mayor Pro-Tem.

VILLAGE OF JEMEZ SPRINGS

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Jemez Springs Village Council Meeting Minutes Tuesday June 16, 2026, 6:00 PM Governing Body Conference Room

1. **Call to Order** - Mayor Nealeigh called the meeting to order at 6 p.m.

Council Members Present: Mayor Michael Nealeigh, Trustee Judy Boyd (via phone), Trustee Victoria Martinez, Trustee James McCue, and Trustee Robert Wilson.

Also in Attendance:: Interim Clerk Heather Gutierrez, Finance Director Consultant Jim Cox, Police Chief Joe Moreno, Library Director Andrew Adaryukov, Fire Chief Mano Sanchez, IT Consultant Fred Simmank and members of the public Olympia Holliday, Jay Gourley, Jules Gourley, and Jane House.

2. **Pledge of Allegiance** – Mayor Nealeigh led the Pledge of Allegiance.
3. **Certification of Agenda** - Mayor Nealeigh certified that the agenda was posted in compliance to the requirements of the Open Meetings Act.
4. **Approval of Minutes** - Regular Council Meeting on 5-19-2026
The council reviewed the minutes for the regular council meeting on May 19, 2026. Trustee Wilson pointed out a typo in the spelling of Trustee Boyd's name. Trustee Wilson moved to approve the corrected minutes. Trustee Martinez seconded the motion. The motion was pass unanimously.
5. **Public Input** Mayor Nealeigh opened the floor for public input on non-agenda items. No public comments were made.
6. **Court Report** - The Council received the report provided by the Municipal Court.

7. Mayor's Report

a. Code Enforcement - Investigation of possible violation of Chapter 51. Outdoor, Lighting. Mayor Nealeigh stated he will investigate a possible outdoor lighting violation regarding an unshielded greenhouse. He planned to speak with the resident about the issue.

b. Administration

i. General

1. Mayor Nealeigh addthe Volunteer of the Year award decision to the general administration section of his report. Nominations were received for Haley Cooper and Mano Sanchez. Trustee Wilson made a motion to name Mano Sanchez as the 2026 Volunteer of the Year. Trustee McCue seconded the motion. The motion passed unanimously via a roll call vote.

2. Status of geothermal well - Mayor Nealeigh stated that an Invitation For Bids was published and a walk-through for bidders is scheduled for Thursday June 18 at 10:00 a.m. He reported that the existing well is no longer providing water to the Bath House. Efforts to locate a geophysics contractor to determine the optimal drilling location is ongoing.

3. Pending grant activity

NM Tourism Division, Destination Forward Grant - The New Mexico Tourism Division Destination Forward Grant for **\$22,000** to fund visitor center signage is still pending.

Park Toilets grant research – Danielle Gallo, a grant writer funded by the Mid-Region Council of Governments, is researching additional funding sources for the Community Park toilet facility project. Mayor Nealeigh has received verbal estimates placing the cost between **\$420,000** to **\$570,000**.

ii. Project Updates

1. Streets and Bridges

a. South Mooney Bridge Replacement Plan and Design – A Request for Proposals for engineering services has been published with a submission deadline of July 6.

b. North Mooney Bridge Rehabilitation Plan and Design- The Transportation Project Fund application for **\$700,000** to the New Mexico Department of Transportation for the plan and design phase is complete and submitted.

c. Park Entrance and Street Plan and Design- The Transportation Project Fund application for **\$110,648** to the New Mexico Department of Transportation for the plan and design phase of the park entrance project is also complete and submitted.

2. Capital Outlay Projects

a. Tractor - The tractor delivery is scheduled for mid-July.

- b. Library Entrances - A project kickoff meeting with the contractor, the public works director, and the library director is scheduled for Thursday June 18 at 11:00 a.m.
- c. Library HVAC - Contractors mounted the three interior units and connected the exterior inverter compressor. The original ducted unit will serve as a backup system.
- d. River Walk Gazebo - Initial bids for the gazebo project exceeded the **\$100,000** budget by at least **\$40,000**. Mayor Nealeigh revised the project scope and published a new Invitation For Bids which was opened on June 12th. All bids again exceeded the budget for this project. Mayor Nealeigh stated that he reviewed the language of the grant and feels that many improvements can be made to the River Walk but that a covered stone circle appears to be beyond the scope of the current capital outlay budget.
- c. Personnel - Deputy Clerk and Center Director Job Postings - Mayor Nealeigh reported receiving two applications for the visitor/community center director position and three applications for the deputy clerk position.
- d. Community Relations - New Mexico Semi-Quincentennial Commission America250 Flags - The Daughters of the American Revolution requested the Village display America250 flags to commemorate the national anniversary. Trustee McCue made a motion to support the initiative. Trustee Wilson seconded the motion. The motion passed without opposition.
- Save Soda Dam Movement - The district ranger organized a meeting with the Southwest Decision Resources Group for July to discuss strategies for preserving Soda Dam.
- e. Boards and Commissions - available at Village Office and on website. The most recent minutes of the Planning and Zoning Commission and the Library Board were presented.
- f. Department Reports - available at Village Office and on website. Monthly department reports were reviewed.
8. **Trustee's Report** - Trustee Boyd, Trustee Martinez, Trustee McCue, and Trustee Wilson had nothing to report.
9. **Finance Board** - Trustee McCue made a motion to convene the Finance Board. Trustee Martinez seconded the motion. The motion and passed unanimously and the Finance Board convened at 6:44 p.m.
- a. Interim Clerk Report - The interim clerk reported that she and the wastewater operations manager are meeting weekly to address **\$28,000** in delinquent sewer accounts. They implemented a door hanger system to notify residents of the delinquency and the potential consequence of water service shutoff.

b. Lodgers' Tax Board Report - Trustee McCue reported that the Village tourism website was updated, cleared of ghost codes, and prepared for the New Mexico True campaign content.

c. Finance Director Report

i. Prior Fiscal Year(s) -2023, 2024, 2025 - Finance Director Consultant Jim Cox stated that progress on the outstanding audits is ongoing.

ii. Current Fiscal Year - 2026

1. Record of revenue and expenses - The general fund collected 95.42 percent of its budgeted revenues for the year. The Bath House required financial support since it is currently operating in excess of revenue. The council discussed forming a task force to evaluate the future viability and business plan of the Bath House following the failure of the geothermal well.

2. GRT and Budget Actuals - Final June gross receipts tax payment are expected at **\$32,569.79**, which exceeds the budgeted amount by **\$2,570.00**.

3. **Resolution 2026-016 Providing for Adjustments to the Village Operating Budget** - The resolution is requesting authorization of an **\$8,000** transfer from the general fund to the Bath House to cover operational costs through the end of the fiscal year, bringing total transfers to **\$26,507.00**. Trustee Wilson made a motion to approve the resolution. Trustee McCue seconded the motion. The motion was passed without objection via a roll call vote and the resolution was approved.

iii. Coming Fiscal Year - 2027 – Mr. Cox reported that the state rejected the fiscal year 2027 interim budget twice due to a disagreement over the allowable carryover of Law Enforcement Protection Funds. He is continuing to work with the Department of Finance and Administration to resolve the issue.

Trustee McCue made a motion to adjourn the Finance Board. Trustee Martinez seconded the motion. The motion passed and the Finance Board was adjourned at 7:19 p.m.

10. **Old Business** - Mayor Nealeigh noted there was no old business to discuss.

11. New Business

a. **APPROVAL** of Jemez Springs Police Department Policy – Trustee McCue made a motion to approve police department policy regarding media relations, reserve officers, and outside agencies. Trustee Wilson seconded the motion and the motion passed without objection.

b. **CONFIRMATION** of the appointment of Jay Gourley and Andrew Adaryukov to the Planning and Zoning Commissioner - Mayor Nealeigh appointed Andrew Adaryukov and Jay Gourley to the Planning and Zoning Commission. Trustee Boyd made a motion to confirm Andrew Adaryukov to the commission. Trustee Martinez seconded the motion. The motion passed on unanimous vote. Trustee

Wilson made a motion to confirm Jay Gourley to the commission. Trustee Boyd seconded the motion. The motion on unanimous vote.

12. **Adjourn** - Mayor Nealeigh adjourned the meeting at 7:27 p.m.

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